

Members Present: Jenny Reiling, Scott Redinger, Nancy Dana (ex-officio), Laura Rodriguez-Gonzalez, Justin Tiarks, Melody Chalmers, Katie Holmes, Lauren Thomas

Members Absent: None

Guests: Bondo Nyembwe, Paul Scanlon

Mission Statement

Through the pursuit of knowledge, character building, and service to the community, the mission of St. Paul City School is to ensure a challenging education to a diverse population.

2011-2012 Goals

Comprehensive Policy Review
Review and Revise Strategic Plan

1. **Public Forum:** Fifteen minutes are available for the public to address the board.
2. **Approval of the Agenda:** Justin Tiarks called the meeting to order at 5:20. Motion to approve the agenda with noted changes: Katie Holmes Moved, Laura Rodriguez-Gonzalez Seconded, APPROVED.
3. **Approval of Minutes:** (Attachment A): A motion is needed to approve the August 26, 2011 minutes: Jenny Reiling Moved, Laura Rodriguez-Gonzalez Seconded, APPROVED.
4. **Board Officer Election:** Parent Lauren Thomas has been nominated to fill the open parent seat. Lauren is the parent of three students in the prek-5 building.

Resolution: Be it resolved that the Board accept the nomination of Lauren Thomas to fill the open seat of Kathy Vang, parent. Katie Holmes Moved, Jenny Reiling Seconded, APPROVED.

Open Community Seats update:

5. **Reports:**
 - a. **Financial Report and Finance Committee Report (Attachment B):** Need to propose a new budget based on student enrollment. Ann Yang is working on a revised budget for 335. Included a projected budget if we stay at 335. Finance Committee will further discuss the budget. The audit is being finalized for last year. The audit had a smaller number of LEP students than anticipated, and that number is likely correct.
 - b. **Executive Director's Report (Attachment C):** Awaiting news of the AYP waiver. We won't know for another week. We will still be held at our current level with the waiver, and we will still need to complete the AYP plan. 22 students did not attend school, which prompted the new budget. Pre-restructuring requires tutoring and supplemental support, as well as after-school tutoring and enrichment, as well as a possible Saturday school.
 - c. **Principal update (Attachment D):** Teachers have been asked to create an account for Donor's Choose. Teachers have also been asked to identify a parent captain to increase parent involvement. There is an additional push for college readiness, including contacting alma maters for pennants and t-shirts. T-shirts will be given to middle school students to wear every Friday for College Day when they research and learn more about college.

Teachers are submitting a weekly parent contact phone log and a weekly lesson plan template to ensure what is measured is being taught.

d. Committee Reports

Governance Committee

Board Development Committee

Recruitment Update for October 1 blitz: Recruitment walks are happening twice a week before the Oct 1 push. Bondo went to the Latino market and had a parent visitor. Jenny will be at the Hmong market. Also hoping for a Karen interpreter to assist.

Committee membership and expectations: Will be a discussion at the Board Retreat. We will reshuffle committee members.

e. Preschool Update (Attachment E)

f. Curriculum Update (Attachment F): The MCA test scores show that their have been gains, and it also shows that there is much more to do. The scores reflect a new assessment and the staff turnaround, and we also need to increase rigor. A new math and reading specialist have been hired.

g. Special Education Update (Attachment G): The director will be here at the building every Tuesday to direct and assist in the program.

6. Staff Approvals: Jennifer Sanchez has ben presented as the long term sub for Poua Xiong while she is student teaching. James Fox is presented as the long term sub for Mary Xiong while she is student teaching. Allison Harris is presented as the Reading Intervention Specialist, and Jennifer Pelton is presented as the Math Intervention Specialist.

Resolution: Be it resolved that Jennifer Sanchez, James Fox, Allison Harris, and Jennifer Pelton be accepted for hire. Jenny Reiling Moved, Melody Chalmers Seconded, APPROVED.

7. Authorization process The Board is asked to consider the opportunities available for transfer authorization with Innovative Quality Schools, Concordia College, and Project for Pride in Living. A decision will be asked to be made so that the process can move forward with one of these authorizers. The Board will also be required to send a letter to MDE indicating the intention to withdraw the current application with Novation. Further the Board will need to secure the transfer application letter from SPPS indicating support of the transfer with this new authorization application. The Board discussed in detail the possibilities with each authorizer.

Resolution: Be it resolved that St. Paul City School enter into an agreement with Project for Pride in Living to continue the transfer authorization process, and that the Board authorize Nancy Dana to continue with the next steps to assure this authorizer transfer process is completed by securing the necessary documents. Jenny Reiling Moved, Melody Chalmers Seconded, APPROVED.

8. Planning for the Board retreat October 8, 2011, 9:00-12:00

Be aware of the Strategic Plan and ready to set goals based on the plan. Bring a dish to share. Nancy will send out an email to sign up.

9. Board member training updates October 1, 2011

Board members are required to be trained in all 3 areas once. Let Nancy know by Monday, and she will register everyone.

10. SPCS ANNUAL REPORT The Annual Report will be submitted on time to MDE by October 1, 2011. The report will be sent to the Board for review prior to its submission. We are required to make this report available to our community and authorizer. The report will be uploaded to our website and made available to any who might ask if contacted or requested.

11. Items to be Considered at the Next Meeting:

12. Next Meeting: October 7, 2011 at 4:45

Discussion of meeting times and date change for the remainder of the year

13. Future Agenda Priorities: Time permitting, the Board is urged to examine this list to consider additions and the relative importance for future agendas.

- Social Action/ Community Service Report
- Academic Dashboard

14. Adjourned at 6:37. Laura Rodriguez-Gonzalez Moved, Melody Chalmers Seconded, APPROVED.

Prepared by:

Katie Holmes, Board Secretary

September 16, 2011